



INITIATIVE FOR GENDER EQUALITY AND SEXUAL REPRODUCTIVE HEALTH (IGE-SRH)

The Initiative for Gender Equality and Sexual Reproductive Health (IGE-SRH) is a youth-led non-governmental organization advocating for the rights and promotion of young sexual minority rightsholders in Nigeria who have been discriminated against because of their sexual orientation, gender identity, expression, and sexual characteristics.

As a growing organization, we're looking for highly motivated individuals who bring their expertise, ambitions, and innovative project ideas to complement our mission. We work in a highly collaborative environment, with staff distributed over multiple states. As such, we seek colleagues who can manage projects independently and deliver exceptional results. In return, we offer unusual autonomy and opportunities for growth. If this sounds like the team you've been looking for, we would love to hear from you.

Job Title:	Monitoring, Evaluation and Learning Officer
Job Type:	Full Time
Qualification:	Bachelor's Degree
Experience:	1 -3 years
Location:	Uyo, Akwalbom, Nigeria

Department Summary

The Monitoring, Evaluation and Learning Unit is responsible for assessing the performance of projects and programmes of IGE-SRH. Its goal is to improve current and future management of outputs, outcomes and impact. The Monitoring, Evaluation and Learning Unit is responsible for carrying out in-depth qualitative and quantitative studies, identifying gaps in SRHR policies, existing research and programs implementations, and developing educative/informative briefs to fill these gaps. The Research, Monitoring and Evaluation Officer role requires deep expertise in collecting and analysing complex data, designing and implementing tools that measure the progress of programs while working closely with the programs department.

Role Summary

Reporting directly to the Executive Director and working closely with other members of the Communications and Programs Departments, the Monitoring, Evaluation and Learning Unit Officer contributes to the development and management of knowledge, capitalising on learning from IGE-SRH's core work, monitoring accountability and providing quality support to IGE-SRH to achieve its overall objectives, as an integral member of the team.



INITIATIVE FOR GENDER EQUALITY AND SEXUAL REPRODUCTIVE HEALTH (IGE-SRH)

The MEL Officer is responsible for developing and implementing monitoring and evaluation systems focusing on data collection, data analysis, and reporting to ensure synergy across teams and departments overall and contribute to organisational learning and accountability. As the team leader of the Monitoring, Evaluation and Learning Unit team, you coordinate all knowledge sharing, learning, evaluation and monitoring systems while incorporating a feminist approach. You also contribute to the writing and editing of internal and external reports to critical donors.

Job description

- To develop and implement the monitoring, evaluation and learning framework and strategies for IGE-SRH, incorporating innovative and appropriate monitoring, assessment and teaching tools based on IGE-SRH's values and principles.
- You are to coordinate evaluations and monitoring of IGE-SRH's programmatic activities through data collection and identification of best practices.
- Coordinate the dissemination of knowledge and lessons learned among staff, partners, donors and other stakeholders.
- Work with partners to ensure adequate baseline identification and data collection. (The necessary data generated to assess the impact and effectiveness of lessons learned from IGE-SRH's activities).
- Coordinate the annual monitoring, evaluation and learning planning process of IGE-SRH to adapt and continually improve yearly plans.
- Develop and follow all research activity plans, including M&E plans; Work with Programs Manager to determine which monitoring activities will take place and which data collection methods to use.
- Ensure that data is collected and entered into databases and tracking sheets and the data platform regularly.
- Closely follow up the field data collection and flag data collection issues.
- Conduct data quality audits of research data to identify and resolve systemic problems affecting data quality.
- Support in identifying and synthesising good practices and lessons learned.

Accountability

- Reports directly to the Executive Director.
- Contribute to the development of internal policies, tools and mechanisms for mainstreaming accountability within and across IGE-SRH.
- Ensure respect for and adherence to principles of accountability in all actions and activities of IGE-SRH.
- Support capacity development of staff and partners on issues of accountability.

Requirements, Knowledge, and Expertise

- Degree in statistics, social sciences/humanities, development, public administration or related relevant disciplines (Master's Degree is an advantage).



INITIATIVE FOR GENDER EQUALITY AND SEXUAL REPRODUCTIVE HEALTH (IGE-SRH)

-
- At least one year of experience in monitoring and evaluation.
 - Proficiency in tools, techniques and processes of database creation, data management and administration.
 - Proficiency in data analysis software packages.
 - Have the ability to contribute effectively to teamwork and contribute to broader organisational goals and strategies.
 - Ability to organise, identify opportunities and coordinate initiatives.
 - Have a flexible and adaptable approach and respond to changing priorities and in a rapidly evolving environment.
 - Ability to travel at short notice.
 - Familiarity with data analysis tools (e.g. Advanced Excel with Pivot Tables, Power Pivot, Power Query and complex Excel formula).

Strongly Desired:

- Have previous experience working in national projects.
- Demonstrated experience and knowledge of participatory approaches to research, monitoring, evaluation and learning.

Application Process

Interested applicants must electronically fill out the form using this link: <https://bit.ly/3N7I7h5>

N/B: Initiative for Gender Equality and Sexual Reproductive Health is an Equal Opportunity Employer.